



## AIRPORT MANAGER

**\$99,334 - \$139,067**

*Plus Excellent Benefits*

*Apply by*

**February 8, 2026**

*(Open Until Filled)*

**PROTHMAN**



## THE COMMUNITY



Kenai, Alaska is a beautiful and quaint coastal Alaskan city, nestled along the shores of the vast Cook Inlet at the mouth of the world-

famous Kenai River. Easily accessible from Anchorage via a 30-minute flight or a scenic three hour drive, the City of Kenai is the heart of the Kenai Peninsula and is well known for its salmon fishing, spectacular views, rich history, friendly community, accessible location, diverse economy, excellent schools and healthcare, local amenities, and an abundance of outdoor recreational opportunities provided by the surrounding coastline, trails, rivers, and mountains.

Kenai boasts more than 358 acres of parks and open space which provides the city's 7,900 residents and many visitors plenty of space and opportunities to get outside and enjoy Alaska's natural beauty year-round. Summer temperatures reach around 65 degrees Fahrenheit while winter months are a winter wonderland with lows of four degrees Fahrenheit. During summer months the area gives residents opportunities to enjoy biking, hiking, golfing, hunting, fishing, wildlife viewing, and more. Both North and South Beach along the Cook Inlet are popular destinations for surf-fishing, walking, beach combing, kite-flying, fat-tire biking, sunset viewing, whale watching, and picnicking. During the winter months residents still get out for fresh air and participate in cross country skiing, snowshoeing, hiking, ice fishing, and snowmobiling. The local municipal golf course provides miles of groomed Nordic Ski trails. The area also has a variety of athletics, arts, and entertainment.



Kenai's core business area and economic development zones are rapidly developing and the city's economy thrives on oil and gas exploration and development, tourism, commercial and sport fishing, transportation, and commercial retail. Kenai is home to the largest and busiest airport on the Kenai Peninsula, and the municipal airport is a hub for freight services, regularly scheduled passenger airlines, and a float-plane base with a man-made water runway. The City's goal is to maintain a low-rate tax structure while delivering exceptional services, provide a healthy environment for development and business opportunities while maintaining the natural beauty and culture of the oceanfront city.

The City of Kenai is served by the Kenai Peninsula Borough School District that has three traditional schools in Kenai, one alternative high school, and two charter schools. Continued education can be found at the nearby Kenai Peninsula College, a affiliated campus of the University of Alaska Anchorage offering a variety of two and four year degrees through that affiliation.

For more information on the City of Kenai, please visit, [www.kenai.city](http://www.kenai.city) or the city-affiliated website, [www.ilovekenai.com](http://www.ilovekenai.com).

## THE CITY

Incorporated in 1960, the City of Kenai is a full-service city that operates on a FY25 budget of \$82.8 million including a \$20.2 million General Fund. The City's departments include Airport, Animal Control, Building, City Clerk, City Manager, Dipnet, Finance, Fire, Human Resources, Lands, Legal, Library, Parks, Recreation, & Beautification, Planning & Zoning, Police, Public Works, and Senior Services. The City adopted the City Council/Manager form of government and has a City Manager, Mayor, and six city Council Members that are elected at-large.

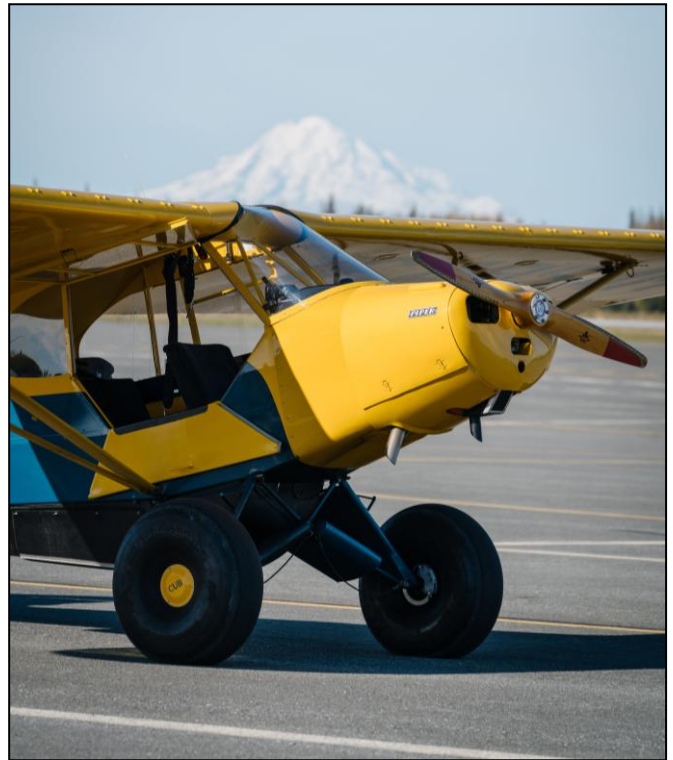


## THE AIRPORT

The Kenai Municipal Airport is a city-owned, full-service commercial and general aviation facility that serves as the primary air transportation gateway to the Kenai Peninsula Borough and West Cook Inlet. Situated on 1,200 acres at an elevation of 99 feet, the Airport supports a diverse range of aviation activities, including scheduled passenger service, cargo operations, emergency medical response, military alternate operations, and float-plane activity.

The airfield includes two runways: Runway 2L/20R, a 7,855-by-150-foot grooved asphalt runway with a precision instrument approach, and Runway 2R/20L, a 1,980-by-75-foot gravel runway with a non-precision approach. A designated float-plane water lane (2W/20W), measuring 4,600 by 252 feet, accommodates seaplane operations. The Airport also maintains two 100-by-100-foot asphalt helipads, an FAA Contract Tower, an Aircraft Rescue and Fire Fighting (ARFF) station, and a 24/7 Automated Flight Service Station.

Kenai Municipal Airport supports a robust mix of aviation users. Two commuter airlines and multiple charter and cargo carriers offer more than 27 scheduled daily passenger flights, providing convenient access to Ted Stevens Anchorage International Airport. UPS, FedEx, and Everts Air Fuel provide extensive cargo services capable of transporting nearly any size or type of material. Guardian Flight provides onsite medical response capabilities, and the Alaska Division of Forestry operates a retardant base for wildland firefighting operations. The airfield's design enables accommodation of commercial aircraft up to Boeing 757s, and the Airport regularly serves as an alternate landing site for major carriers and for F-22 operations from Joint Base Elmendorf–Richardson.



The Airport operates with six full-time employees and an operating budget of \$3.7 million, not including capital projects. Airport functions are organized into key operational areas:

**Administration** is responsible for the overall management, regulatory compliance, and airport development.

**Terminal Operations** oversees terminal facilities, tenant leases, and airline support activities.

**Airfield Operations** is charged with daily airfield maintenance, safety, and operational readiness.

**Airport Lands & Facilities**, managed jointly with the City's Planning Department, supports both aviation and non-aviation development.

**Alaska Fire Training Facility** is administered by Airport staff for training, regulatory oversight, and facility development.

The Airport maintains an active development program focused on infrastructure improvements, lease lot management, and support for commercial and private aviation expansion. Passenger use continues to grow, with FAA-recorded enplanements increasing from 67,062 in 2023 to 75,395 in 2024, a 12.43 percent increase.

Additional information about the Airport and its services can be found at [www.kenaiairport.com](http://www.kenaiairport.com).

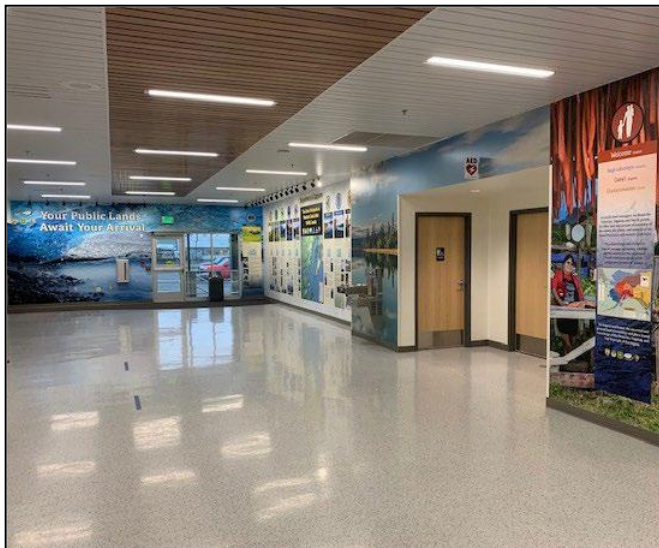
## THE POSITION

Under the general direction of the City Manager, the Airport Manager provides leadership and administrative oversight for all operations, functions, and personnel of the Kenai Municipal Airport, a City-owned facility certificated by the FAA under 14 CFR Part 139. The Airport Manager ensures safe, efficient, and fully compliant airport operations while serving as a key point of contact for the public, aviation partners, and outside agencies.

The Airport Manager directs the development and implementation of airport goals, policies, and priorities; prepares and manages the annual budget; oversees leases and agreements with commercial and general aviation users; and ensures adherence to federal, state, and local regulations. The role includes supervising and evaluating staff, coordinating emergency planning with Police and Fire, and maintaining required FAA safety, security, and certification manuals.

The position also administers FAA Airport Improvement Program (AIP) grants, participates in airport planning and land management in coordination with the Planning Department and FAA, and represents the City to airlines, tenants, regulatory agencies, and the community. The Airport Manager serves as staff liaison to the Airport Commission, attends City Council meetings as needed, and leads public communication efforts related to airport operations and regulatory changes.

To review the full responsibilities of this position, please view the job description [here](#).



## EDUCATION & EXPERIENCE

### Minimum Qualifications:

- Any combination of education and experience which allows for a candidate to perform the essential functions of this role will be considered.
- The selected candidate must possess or obtain a valid, unrestricted Alaska driver's license within 30 days of hire, and may be required to provide a DMV record. The selected candidate will also be subject to required background investigations, including criminal history checks necessary to meet federal airport security regulations.
- The selected candidate must be available for varied work schedules, including evenings, weekends, holidays, and seasonal adjustments, and able to respond to emergency call-outs when needed. However, the position also offers a flexible summer schedule.

### Desired Qualifications:

- A bachelor's degree from an accredited college or university in business administration, aviation, airway science, public administration, or related field.
- Five (5) years of progressively responsible airport management work experience.
- Two (2) years of supervisory experience, including responsibility for hiring, training, scheduling, corrective discipline, evaluation and separation of employees.
- Experience working at an airport that serves large air carrier and passenger aircraft.
- American Association of Airport Executives (AAAE) Certified Member (CM).
- American Association of Airport Executives (AAAE) Accredited Airport Executive (AAE) certification.

## COMPENSATION & BENEFITS

- **\$99,334 - \$139,067 DOQ**
- **\$5,000 Hiring Bonus**
- **Up to \$10,000 in Relocation Reimbursement**
- Health Insurance coverage for employee and dependents (Medical/Vision/Dental - employee contribution of approximately 13% for health insurance). Including HRA or HSA options with employer contributions.
- Life and AD&D Insurance. Optional Supplemental Insurance and FSA.
- Alaska Public Employees Retirement System.
- Supplemental Retirement – City contributes 6.2% of the first 37.5k earned to a tax-deferred retirement savings plan with increases based on years of service.
- Deferred Compensation.
- Annual Leave starts at 24 days annually with increases based on years of service.
- 11 ½ paid holidays.
- Bereavement Leave.
- Education Assistance.
- Employee Wellness Program with free use of Kenai Recreation Center.
- Flexible Summer Schedule.
- Employee Assistance Program.

## RECRUITMENT SCHEDULE

The City of Kenai is partnering with Prothman on the sourcing portion of this recruitment. Candidate reviews will begin in **early January 2026** and will continue on a rolling basis through **February 8, 2026**. Once you have submitted your application, the City of Kenai will contact you directly for all future steps in the recruitment process.



The City of Kenai is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **February 8, 2026** (Open Until Filled.) Applications, supplemental questions, resumes and cover letters will only be accepted electronically. To **apply online**, go to **[www.prothman.com](http://www.prothman.com)** and click on "Open Recruitments", select "**City of Kenai, AK – Airport Manager**" and click "**Apply Online,**" or click [here](#). Resumes, cover letters, and supplemental questions can be uploaded once you have logged in.



**[www.prothman.com](http://www.prothman.com)**

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